

GARDD GYMUNEDOL LLANSADWRN COMMUNITY GARDEN
HEALTH AND SAFETY POLICY

Statement of intent

1. The Garden will provide and maintain safe and healthy working conditions and environment for all our members, volunteers, the public, plus any other people who are directly affected by our activities.

Responsibility

1. Overall and final responsibility for health and safety at all events and activities organised by the Garden lies with the committee. This responsibility may be delegated to a named Member or Members, volunteer or volunteers. The named person or persons will be responsible for ensuring that this policy is upheld.

2. For all events or activities the responsible person will be named in advance and their name will be noted on all relevant risk assessments. All Members and volunteers involved will be made aware of who is responsible for health and safety.

General arrangements

1. A risk assessment will be carried out before every one off event or activity. This will include assessing risk as it relates to all aspects of the event or activity including: nature of the event or activity, equipment; location; Members; volunteers; public. Appropriate precautions will be taken to minimise hazards at all events and activities.

2. The Garden may also run regular activities of the same nature at the same location and using the same equipment, In this case a general risk assessment will be carried out. All general risk assessments will be reviewed at least once a year.

3. All Members and volunteers will be made aware of the precautions they need to take as noted on the relevant risk assessment.

4. The Garden will be covered by Public Liability and Employee Insurance

Review

This policy will be reviewed annually